



Rental Catalog



## What's Included?



- Tables
- Standard Chairs
- Standard Tableware

Standard White or Black tablecloths

- Set up of the room
- Clean up of the room



## Convention Services

Our Convention Services Team will help you plan all the details of your event, including the room setup, linens, dishes, centerpieces, and Food and Beverage orders.





Our Food & Beverage Team is ready to help you plan the perfect menu for your event. We offer plated meals or buffets, with a selection of breakfast, lunch, dinner, snack, and dessert options. Don't see anything on our menu that you love? Work with our Culinary Team to create a custom menu!



# **All-Inclusive Packages**

## Choice \$12 per person (minimum of 50 people)

- Choice of Tablecloth OR Overlay
- Choice of Napkins
- Choice of Chair Cover OR Chair Tie
- Premium Dish Package
- Choice of Table Mirror or Charger
- Microphone w/ Sound System
- Dance Floor (12x12)
- Projector and Screen

## Select \$20 per person (minimum of 50 people)

- Choice of Tablecloth
- Choice of Overlay
- Choice of Napkins
- Choice of Chair Cover
- Choice of Chair Tie
- Premium Dish Package Choice of Table Mirror or Charger
- Choice of One Centerpiece per Table
- Champagne/Punch Fountain
- Microphone w/ Sound System
- Dance Floor (any size)







# Decor

#### Stands/Holders \$18 each

- Silver Crystal Beaded Floral Stand (21.5" tall)
- Gold Crystal Beaded Floral Stand (21.5" tall)
- Gold Crystal Ball Candle Holder (30" tall)
- Silver Crackle Glass Candle Holder (set of 3)



Silver Crystal Beaded Stand

## Vases \$10 each

- Antique Gold Vase (18" tall)
- Clear Wide Rim Eiffel Tower Glass Vase (22" tall)

# Clear Eiffel Tower Glass Vase (24" and 28" tall)

#### Other \$1 each

- Square Table Mirror (12")
- Clear Charger
- Dark Purple Charger
- Crystal Votives
- Antique Gold Votives





28° Effel Tower Vase

# Miscellaneous Champagne/Punch Fountain \$60



Antique Gold Vase





# Dishes

## **Basic Package**



Our basic dish package is Saint Andrea Royal Porcelain china and includes:

- Dinner Plate
  - Salad Bowl
  - Bread and Butter Plate
    - Flatware
  - Water Glass
  - Wine Glass

#### Add ons:

- Dessert Plate \$0.50 each
- Coffee Cup and Saucer
  \$1 each

Our premium dish package is Fortessa fine china, and includes:

- Square Dinner Plate
   Teardrop Salad Plate
- Square Bread and Butter
- Plate
- Flatware
- Water Glass

#### Wine Glass

#### Add ons:

- Dessert Plate \$0.80 each
  - Coffee Cup and Saucer \$1.20 each
- Ramekin \$0.50 each
- 4 Compartment Tasting Tray \$1 each







# Linens

## Tablecloths \$8 each

- Blue Stripes
- Gold Stripes
- Grey Solid
- Black (included)
- White (included)

# Napkins \$6/dozen

- Gold
- Red
- Grey
- Black (included)
- White (included)

# Overlays \$8 each

- Blue Solid
- Blue Flower print
- Gold Solid
- Gold Flower print

# Chair Covers \$3 each

- White (full cover)
- Cream (back cover)

## Chair Ties \$1 each

- Blue
- Gold
- Red
- Black



Gold Stripe and Blue Stripe Tablecloths



Gold, Red, and Grey Napkins



Black cloth, White chair covers. Black chair bands



# Audio/Visual

# **Presentations**

- Projector \$350
- Wireless Presenter \$10 each
- 5' Screen \$20
- 8' Screen \$30
- 10' Screen \$30
- 12' Screen \$40
- TV monitor w/Internet \$250
- Tabletop Podium \$20
- Standing Podium \$30
- Standing Podium w/Microphone \$50

# Audio

- Pevay PA \$40
- Portable POD/PA \$75
- 4 Channel Audio Mixer \$30
- Karaoke Machine
- w/Microphone \$80
- Lavalier Wireless Microphone \$85
- Wireless Handheld
- Microphone \$85
- Wired Microphone \$25
- Tabletop Mic Stand \$5
- Tall Mic Stand \$5

# Entertainment

- Dance Floor
  - o 12' x 12' \$215 o 18' x 18' \$475
  - o 24' x 24' \$475
  - Stage \$100/section
    - o 24" tall
  - 6' x 8' sections
- Risers \$75/section
  - 15" tall
     6' x 8' sections
  - o o x o sections
  - Baby Grand Piano \$200 • Use in Fountain
    - Room, Café I & II, Ballroom, and Conference Center)
- Spotlight \$100

#### Miscellaneous

- HDMI Cord \$7
- USB to VGA \$7
- Extension Cord \$2
- Power Strip w/ Surge
- Protector \$5
   A/V Cart \$20
- Speaker Phone \$30
- Secure Ethernet Line
  - \$50/day/line
- High Speed WiFi \*Price
   Based on Bandwidth Needs.
- Legal Pads w/ Pens \$2 each
- Flip Chart w/ Markers \$50 each



# **Events**

Host your next event at the historic Arlington Resort Hotel and Spa. We have a selection of elegant and charming event spaces, perfect for your next meeting, conference, wedding, occasion, or celebration!

- Conference Center Divides into 3 sections with 8,250 square feet of space, seats up to 1,000 guests.
- Crystal Ballroom 5,600 square feet, seats up to 600.
- Magnolia Room 1,632 square feet, seats up to 400.
- Fountain Room Over 1,600 square feet, seats up to 300.
- Café I & II Over 800 square feet, seats up to 100.
- Tower Suites 1,200 square feet, seats up to 150.
- Exhibit Center Over 11,500 square feet, seats up to 700.
- Hotel Room Group Rates available.

#### Contact Us

Located in the heart of beautiful, historic downtown Hot Springs, AR.

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